



## STUDENT ENGAGEMENT PLAN

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The following steps should be followed in case of an AWOL student.

- ✚ If a student is absent without official leave or any prior notice for a couple of weeks to the academics or the tutor then flagged by the tutor, the academics will take action and contact the student via E-mail sent via CRM followed up via text and a call to ask for justification or if they are facing any problem.
- ✚ If the situation persists for four weeks a warning will be sent out to the student claiming that their submission date will be moved forward and they will be unable to graduate on time.
- ✚ If a student hasn't shown any response to any correspondence from the academic support team and the tutors, access of the student to the teaching zone will be withheld until any further contact and assurance of continuation by the student.

Reviewed: June 2022